

**St. Matthew Lutheran
Church Congregation Council
May 14 th, 2024**

President	Jen Knaggs	P
Vice President	Kristine Neate	P
Secretary	Delores Ivan	P
Treasurer	Teri Uttech	X
At Large Officers	Amanda Kotick	P
	Bruce Reed	X
	Jim Woodard	P
Deacon	Lindsay Stertzbach	P
Pastor	Steve Mahaffey	P

Also In attendance: Sandy Andrews in person and Brian Harris on Zoom.

Roll call of attendees started the meeting.

Opening devotion was given by Delores.

Reviewed last month's minutes. There were no corrections needed. Jim Motioned to accept the minutes and Jen seconded the motion. All were in favor.

Pastor's Report:

Nothing more to add to his report. We have been doing a lot of things and completing many tasks. His door is always open if you have any questions.

Deacon Lindsay's Report:

Youth is working very hard to raise the additional money needed for the youth gathering. The charges per child and adult were higher than budgeted. The details are in her report. \$9300 due at the end of May. There was some discussion as to whether or not the parents should be asked to contribute toward their fees. The concern with asking this of them may discourage participation. At this time, we will not be doing this. It may be possible to have Thrivent members use a grant to help cover costs of the shirts. Will discuss this more in new business.

President's Report:

Nothing more to add other than what is included in her report. She's having surgery in May, but plans on being able to run the June meeting on June 18th.

Vice President's Report:

Nothing to add this month.

Secretary's Report:
Nothing to add this month.

Treasurer's Report:

In Teri's absence Jen covered a few items Teri wanted to share. They had a finance committee meeting on May 8th. We have a couple of CD's coming up to renew. They are looking at making some changes. One CD will remain at Huntington. John Baker is looking into moving \$100,000 from the Money Market to the Mission Investment Fund. A representative came to speak to them on this fund and they were impressed. It is a 3yr term however, emergencies can still be covered if money is needed. Full treasurer's report is included in the packet. John Baker was also at this meeting and is going to work on getting the Endowment fund up and running again.

At Large Officer's Reports:

Amanda said the coffee bar sign up genius is ready.

Jim talked about safety. He went over the CNN news feed of the gunman in the church incident. Fortunately, the gun jammed and no one was hurt. We have received the assessment report from Homeland Security on our vulnerability. Volunteers will form a committee to act on recommendations. Some items addressed were proper lighting in the parking lots, and updating security to the building such as access control. Signage on the door when doors are locked. Jen is taking the reins on this and will reach out to people who have an interest and will report back at the next meeting. There are government grants available as well.

Old Business:

- 45 letters were sent to inactive members; three came back because of incorrect addresses. One called back with her correct information but explained her children are all grown now.
Letters will be sent annually to any additional inactive members.
- Jen Knaggs, Krintine Neate, Marcia George and Tom Kotick met and did some brainstorming on Cultural Collective. Cultures, Values and Vision will be put in the bulletin. This is not a mission statement. Steps on who to talk to if you have a concern. Do you know who to talk to if you still have questions? Members of council will be listed to contact as we are all members of the congregation. We're in this together. Include steps on how to have a difficult conversation. Wait 24 hrs before responding. Encourage no regrets. Plan on meeting with the congregation to participate in coming up with ideas. (maybe after worship in the fellowship hall to white board ideas.) Will update next month.
- The Leadership Manual is complete. It is a living document with committee chairs. Pastor Steve motioned to approve the leadership handbook. Jim seconded the motion. All were in favor.

- When we have meetings when the church doors are locked, someone on the committee holding the meeting (ie.choir) needs to be responsible for letting members in. Based on the Building safety requirements, doors cannot be left unlocked.
- Project 43 was attended by Pastor Steve, Jen Knaggs, Amanda Kitick and Delores Ivan. There's a lot of uncertainty about what is happening; especially in smaller congregations. More information will be forthcoming to be discussed.
- Organ Quotes: sub committee to be established to do research and make recommendations. Kristine Waite and Rachel Knaggs to be included.
- Renovation Committee: Jen reported that Troy had not gotten back to her. She will call him for the status. The Property Committee did meet however; Helen Graf and Emily volunteered to be on this team. The intent is that the renovation committee is a sub committee of the property committee with continued updates to council. There are grants available and Troy has a contact who writes these grants. Barbara Zooer will write a grant with Troy. Pastor Steve will arrange breakfast with Troy to discuss. If Troy is too busy to lead, maybe he can delegate someone to take charge in his absence.
It needs to be communicated that renovation is a part of the property committee for better understanding.

New Business:

- Amanda suggested we collect new and used shoes to send to other countries as a fundraiser for the youth gathering.
- Concern over the deteriorating railing by the ramp on the Pearl St. entrance, and the steps at the South Pearl St. office entrance. Joyce has someone to fix the railing in the interim before a final solution can be made. This will cost \$800. The South steps on Pearl St. have crumbling concrete. He will fix the steps for \$525. It will come out of the property budget. Within the next few weeks this hopefully, can be done.
- Possible ideas for fundraising for the youth gathering:
Use undesignated memorial funds to cover the \$6400 shortage (additional money raised could reimburse the fund)
Jen motioned to get the balance paid now with memorial funds. Delores seconded the motion. All in favor.
- Finance Committee to address the congregation on how memorial funds are used to give them a better understanding. Will report at the next meeting.

- Hat making will be at Faith House starting June 10th alternating Mondays with the Silent Book club.
- Project 6:10 initiated by Scott Johnson will do small household repairs with a group of volunteers. Letters will be distributed by the Care Connection team to the congregation.

Next Meeting June 18th at 5:00 in the fellowship hall.

Jen closed the meeting with all of us in The Lord's Prayer.

Respectfully submitted,
Delores Ivan