



S T . M A T T H E W

Living God's Love

Agenda & Reports Congregational Council Meeting

September 17, 2024 at 5:00 PM

Join Zoom Meeting

<https://zoom.us/j/2219534065?pwd=ZjdyVlFtR21lZFBrSW9uS1BFRRFJvQT09>

Meeting ID: 221 953 4065

Password: stmattgl

Telephone (audio only) option:

Dial 1(646) 558-8656

Enter Meeting ID: 221 953 4065# (when prompted)

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“Living God’s Love”

St. Matthew Evangelical Lutheran Church

400 North Broadway Street † Medina Ohio 44256

330-725-8885 †office@stmatthewmedina.org †www.stmatthewmedina.org

St. Matthew Evangelical Lutheran Church
Congregational Council Meeting Agenda
September 17, 2024, 5:00pm

- Call to Order, Roll Call
- Opening Prayer/Devotions - Teri
- Approval of the Prior Meeting Minutes
- Monthly Updates and Reports:
 - a. Deacon's Report
 - b. Pastor's Report
 - c. President
 - d. Vice President
 - e. Secretary Report
 - f. Treasurer Report
 - g. At Large Members/Liaisons
- Old Business:
 - St. Matthew Cultural Collective -update: draft in the works – Google doc to go out
 - Risk Management/Safety – first meeting had, brief update
 - Renovation Committee – email for updates sent 09/15
 - Stewardship Committee – New people of interest Bob and Carla Maas
 - Budgets 2025 – updates
 - God's Work Our Hands – good turn out
- New Business
 - Organ Group Update
 - Grace House Proposal
 - Faith House Proposal
 - Memorial Funds Policy
 - Medina Chocolate Walk 2024
 - Next meeting?
- Closing Prayer

Next Meeting – ??? @5:00 pm – Fellowship Hall

October Opening Prayer/Devotions – Amanda

**St. Matthew Lutheran
Church Congregation Council
August 20th, 2024**

President	Jen Knaggs	P
Vice President	Kristine Neate	P
Secretary	Delores Ivan	P
Treasurer	Teri Uttech	P
At Large Officers	Amanda Kotick	X
	Bruce Reed	P
	Jim Woodard	P
Deacon	Lindsay Stertzbach	P
Pastor	Steve Mahaffey	P

Roll call of attendees started the meeting. Also In attendance: Brian Harris on Zoom.

Opening devotion and prayer was given by Kristine starting with a reading from “The Cup of Life” by Joyce Rupp.

Reviewed minutes from July 24th, and voting results from August 4th and August 9th . No corrections were needed. Pastor Steve motioned to approve the minutes and voting results. Jen Knaggs seconded the motion. All in favor. Motions passed.

Deacons Report:

- Nothing to add to her written report. Reviewed experiences that were written by youth from the Youth Gathering. The youth compiled a book of the Youth Gathering expressing their positive experiences.
- Jen volunteered to assist Deacon Linday on Rally Day.

Pastors Report:

- Nothing to add to his written report. He will be on vacation August 26th thru September 9th. We have a supply pastor for the first week. Deacon Lindsay will handle the second week by herself with teacher installation and Rally Day; no communion on Rally Day.
- Take notice of the work being done around the church.

Presidents Report:

- Mark your calendar for October 6th- shower for Deacon Lindsay.
- Volunteered to “sister” assist Deacon Lindsay in Pastor Steve’s absence.

Vice President's Report:

- Nothing to report.

Secretary Report:

- Nothing to report other than what is in the minutes and voting results.

Treasurer's Report:

- We received the money from John Hancock account and it has been deposited.
- Closed CD's from Huntigton and moved to the restricted savings amount.
- Offerings were decent in the 4th week.
- The 2025 budget information that she got back looks good.
- Will have information on the memorial policy at the next meeting (ran out of time).
- Did the Temple Talk on how to read the financials.
- Austin is putting together a form for the congregation to provide input as to what we should do with the Promise place proceeds.

At Large Officer's Reports:

- Amanda said the shoe drive is coming to a close. It will take several weeks to determine how well we did but it seemed successful.
- Jim reported that the Evangelism and Communication Committee met to discuss the Personnel Handbook. There will be another 'Loads of Love' held on October 27.
- Bruce reported that the Benevolent fund has been moved to the Medina Foundation.
- On the property side, the demo has been completed on the Brown room and the stairs. The carpeting is a week to a week and a half away. He showed the carpeting selected. The treads would be installed on Thursday or Friday.
- The Property Committee, (Bruce, Joyce and Bill) are going to meet on Thursday to go over the 2025 budget.
 - Considering increasing the rent of Promise House by \$300 a month to \$1200. It is a month-to-month lease. Considering increasing the rent to \$1500 in 2025, and \$1800 in 2026.
 - Steve Pamer did a comparison of rents in the area. The current rent is very low.

Old Business:

- Kristin reported on how we can communicate information with the congregation. Marcia George is also working on this project. More information will be forthcoming on how to hold difficult conversations. Need to find a way to reduce the amount of negative parking lot conversations and have issues discussed directly with the involved parties.
- Risk Management Meeting will be upcoming; information will be available at the September Council meeting.
- Stewardship committee has not confirmed info yet. Will have more information at the September meeting.
- Deb and Pastor Steve met to determine who needs the Leadership handbook. It will be going out tonight or Wednesday.
- Pastor Steve gave a shout out of “Thanks” to the volunteers that helped with the demolition. Thanks to Joyce, Bruce, John Baker, Bob Mass, Ron Huber, and Mary Dunham.

New Business:

- There will be a signup sheet for volunteers to compile the bags GWOH on September 14th. It will be a joint effort with other area churches. Mark your calendar!
- Discussed having a Leadership retreat but decided against it.

Next meeting September 17th, 2024@ 5:00 pm in the fellowship hall.

September Opening Prayer/devotions by Teri.

Meeting closed with the Lord’s Prayer recited by all.

Deacon Lindsay Stertzbach, *Director of Youth and Family Ministries*

Congregation Council Report - September 17, 2024

Rally Day

A new programming year was kicked-off on September 8 with Rally Day festivities and a teacher/student installation and blessing at both worship services. This year's theme is "God's Kitchen: Ingredients for a Godly Life." Activities included an opening gathering with music in the sanctuary, a trail mix bar, an egg relay, and decorating personal chef's aprons/hats. Thank you to the members of the Comprehensive Youth Team for their creativity, planning, and enthusiasm! Rally Day 2024 was a great success and a fun time for everyone, adults included!

Mutual Ministry Q3 Meeting

I met with my Mutual Ministry Committee on September 11 for our third quarter meeting. While our time together was longer than initially anticipated, our conversation was productive and insightful. I continue to be grateful for their support and the ministry we share. We will not meet in the fourth quarter due to my maternity leave.

Upcoming Youth Events

These were included in my August report, but as a reminder – we have several events coming up for our youth and the congregation:

- Now-October 6 College Care Package Collection
- September 29 Luther Middles Food Drive (10:00-10:45, 12:00-1:00)
- September 29 Luther League Spaghetti Dinner + Dessert Auction
- October 27 Confirmation Reception (9:45) + Affirmation of Baptism (11:00)
- December 15 Christmas Program + Youth-led worship (9:30)

Pregnancy Update

While I have already shared this information via email, and at worship on September 8, I am including it in this report (with a little more detail) to have a written copy on record.

At my anatomy scan back in June, Austin and I learned that our daughter was measuring on the small side. At the time, it was nothing to be overly concerned about, but at our 30-week growth scan on September 4, we learned that she is only measuring in the 2nd percentile due to Fetal Growth Restriction (FGR). As a result, the pregnancy has now been labeled as high-risk and the doctors have told us that they will not let the pregnancy go past October 23 (37 weeks). I am being monitored closely for the remaining weeks of the pregnancy with weekly ultrasounds, non-stress tests, and doctor's appointments so that any change in the baby's status (or mine) is caught early and acted upon. On the days I don't have any sort of monitoring, it is up to me to track her movement. Should there be an alarming change, I will deliver early. Austin and I are hoping and praying that she makes it to October because she was only measuring 2.5 pounds at the growth scan and is already running out of room. We appreciate the prayers and support of the congregation as we navigate this reality. I will keep the council and congregation informed if and when there are new updates or developments to share.

Maternity Leave Prep

In light of the most recent developments with my pregnancy, and the unknown of how early the baby will arrive, I have been hard at work making arrangements with volunteers to cover various youth ministry tasks/responsibilities while I am away. I am also doing my best to work ahead and as far into the future as I can to help lighten the load. Thank you, in advance, to everyone who provides coverage in some way!

Peace be with you,

Deacon Lindsay

Report to Congregation Council
September 17, 2024

This past month I was on vacation for two weeks of it, so my activity level was less than usual. Nevertheless, here's what transpired while I was both present and away. On Sunday the 25th we had our outdoor worship service. This year 6 of us led the musical part with our guitars. From what I've been told it was great. We rehearsed twice leading up to the worship service, and it was a joy to play with them. The outdoor worship service involves a bit more preparation than might appear, as altar guild, recording, sound, musicians, and rostered leaders have to all transport items that are normally in place here at the church building. It went smoothly this year. We shared in a potluck and fellowship following the worship service.

While on vacation for the two weeks I performed two graveside services, since I was local and not on my bicycle trip to upper state New York as originally planned. The first was for Gary Kelling on September 2 at Western Reserve National Cemetery, followed by a luncheon back here at the church. The second was for Janice Seale, a family with connections here at the church, who were in need of a pastor. While away on vacation I received word that Bev Carter entered the church triumphant, so the day of my return to the office on September 11 I met with her daughters to plan for her funeral service which was held Saturday the 14th.

During this shortened month I also visited with a few of our homebound members, met with a couple that will be getting married here at the church later this month, attended a Finance meeting, participated in a mandatory Synod Zoom meeting pertaining to IRS expectations of serving a congregation as a leader and what we "can and cannot do," taught both a Bible & Brews class and Adult Sunday School, and had a wonderful breakfast with some of the men of the congregation. This list doesn't include specific administration and other weekly duties like meeting with and working with staff each week.

Further thoughts and reflection:

For over 18 years I served as the sole pastor of St. Luke's Lutheran Church in Marietta. Most congregations, if they're lucky, have a called member of the clergy (many don't or can't afford it due to size or finances). St. Matthew is blessed in that we have two called members of the clergy. This isn't the norm, as most only have one. I hope, as a congregation, we are able to appreciate this fact.

With that said, while I was a solo pastor, just like now, I would take time away for vacation or continuing education. And prior to my time away, I would line-up emergency coverage from another clergy. The church always survived while I was on vacation. Sometimes I was close by and could adjust my vacation to address an emergency if it arose. Other times I was far away, and so the emergency coverage clergy covered the need (which happened while I was on a 3-month sabbatical). And although it maybe wasn't ideal that the emergency clergy, who didn't know a member of the congregation like I did, ministered to that member or to the family of a deceased member, nevertheless the presence, mercy, and promises of God were present.

As a congregation with 2 clergy, who are both granted time away for vacations and continuing education, and who both have lives outside of the congregation, there may be times when we both are away. I wouldn't say that it would be a common occurrence, but it will and might happen from time to time, especially if there's a continuing education event we'd both like to attend, or a multiple-day youth event like the ELCA National Youth Gathering. And just like when I would leave for vacation while serving St. Luke's those 18+ years, or like all the other congregations out there that only have one member of the clergy, the church will survive.

With that said, to learn that there are those in the congregation who feel that Deacon Lindsay and I shouldn't be away from the congregation at the same time is upsetting and unreasonable. I'm not sure where those feelings come from on the part of those who think this way. Is it a need for control over the called leaders and their lives? Is it anxiety of having someone ministering to you that doesn't know you? Is it entitlement, that because St. Matthew can afford two clergy that we shouldn't have to worry about this issue? Can you tell me from where this belief is coming? Because, coming from where I sit, as a member of the clergy, this is an unreasonable expectation placed upon us. The church will, and always has, survived.

I share this thought with you to "name" what I believe is a hold-over from times past, when this was an unhealthy and unreasonable expectation placed upon the rostered leaders of St. Matthew. I would like to encourage those who hold this belief to search in their hearts and their thoughts as to why they feel this way, because it is an issue that resides in them, and I say this with utmost respect.

In Christ, with Christ, for Christ!

Pastor Steve

St. Matthew Evangelical Lutheran Church

Statement of Activity

August 2024

	TOTAL	
	AUG 2024	JAN - AUG, 2024 (YTD)
Revenue		
44000 Offerings	24,375.77	233,955.64
44200 Temp Restricted Offerings	10,518.23	92,734.99
Total Revenue	\$34,894.00	\$326,690.63
GROSS PROFIT	\$34,894.00	\$326,690.63
Expenditures		
51000 Benevolence		192.92
51010 ELCA - Mission Support	1,219.00	12,390.00
51015 ELCA - World Hunger		519.02
51080 ELCA - LOMO		1,000.00
51101 Feeding Medina County	1,000.00	1,000.00
51110 Operation Homes		1,000.00
Total 51000 Benevolence	2,219.00	16,101.94
52150 Pastor Steve Mahaffey		
52151 Compensation		
52152 Salary	5,516.66	44,133.28
52153 Housing Allowance	2,000.00	16,000.00
52156 Social Security	575.00	4,600.00
Total 52151 Compensation	8,091.66	64,733.28
52155 Benefits		
52157 Retirement & Medical	3,199.92	25,599.36
52158 Continuing Education	508.28	1,021.18
52160 Car/Business Expense	229.77	2,530.38
Total 52155 Benefits	3,937.97	29,150.92
Total 52150 Pastor Steve Mahaffey	12,029.63	93,884.20
52200 Deacon		
52210 Compensation		
52211 Salary	6,516.66	52,133.28
Total 52210 Compensation	6,516.66	52,133.28
52220 Benefits		
52212 Car/Business Expenses		1,643.01
52221 Retirement and Medical	1,500.17	12,001.36
52223 Continuing Education		1,154.14
Total 52220 Benefits	1,500.17	14,798.51
Total 52200 Deacon	8,016.83	66,931.79
52350 Pastor Substitute	209.84	930.84

St. Matthew Evangelical Lutheran Church

Statement of Activity

August 2024

	TOTAL	
	AUG 2024	JAN - AUG, 2024 (YTD)
52400 Pastoral Admin. Assistant		
52410 Compensation		
52411 Salary	2,950.50	21,745.50
Total 52410 Compensation	2,950.50	21,745.50
Total 52400 Pastoral Admin. Assistant	2,950.50	21,745.50
52500 Music Personnel		
52510 Organist	550.00	10,500.00
52511 Worship Musicians	175.00	1,400.00
52520 Luther Choir Director		1,904.16
52530 Kids of the Kingdom Director		816.75
Total 52500 Music Personnel	725.00	14,620.91
52600 Parish Nurse		
52610 Salary	764.58	4,969.77
Total 52600 Parish Nurse	764.58	4,969.77
52700 Nursery Staff	65.20	586.80
52800 Custodian	987.00	8,706.50
52810 Bookkeeper	157.11	1,317.27
52900 FICA for Non-pastors	900.97	7,594.53
53000 Administration		
53010 Telephone	250.99	1,908.55
53014 Office Supplies	123.18	1,007.41
53015 ACS Technologies	168.67	1,344.02
53020 Internet	59.95	616.15
53040 Postage		892.67
53050 Conference Expense		722.42
53080 Office Equipment	138.91	1,594.99
53090 Office Eq. Maintenance Agmt.		546.05
53110 Miscellaneous		173.21
53112 Archival Project		254.55
Total 53000 Administration	741.70	9,060.02
53016 Bank charges	15.00	115.00
53060 Workers Compensation		995.64
53120 Finance		58.00
53122 Stewardship Supplies		312.08
53123 Service Cost/Fees - Intuit/Vanc	276.97	2,700.25
Total 53120 Finance	276.97	3,070.33
53130 Property Management		
53131 Supplies		530.80

St. Matthew Evangelical Lutheran Church

Statement of Activity

August 2024

	TOTAL	
	AUG 2024	JAN - AUG, 2024 (YTD)
53132 Utilities	950.32	8,644.64
53133 Insurance		9,952.00
53134 Repairs and Maintenance		5,468.59
53135 Lawn Care/Snow Removal	256.20	2,326.05
53138 Capital Impr/Depreciation Expen	7,904.86	49,299.86
53140 Grace House	70.50	3,904.68
53160 Faith House	2,404.87	5,447.48
Total 53130 Property Management	11,586.75	85,574.10
54000 Congregational Life Ministry		
54010 Adult Choir Music & Supplies		44.28
54021 Licensing/Annual Subscriptions		1,223.00
54022 Christ in Our Home Booklets	64.00	192.00
54040 Altar Guild		1,244.45
54060 Flowers (Altar & Memorial)	135.00	1,175.00
54061 Flowers (Special Occasion - Christmas, Easter)		1,181.28
54070 Outdoor Worship		10.00
54080 Organ Main.		160.00
54120 Health & Wellness		16.76
54130 New Member Receptions	118.24	118.24
54160 Adult Sunday School / Bible stu		19.12
Total 54000 Congregational Life Ministry	317.24	5,384.13
55000 Comprehensive Youth Ministry		
55010 Luther Middles (6-8 Youth group)		359.46
55020 Luther League		9,954.15
55070 Sunday School (Pre K-5th)		
55071 Lesson Materials		164.63
55072 Supplies and Misc.		54.47
Total 55070 Sunday School (Pre K-5th)		219.10
55080 Sunday School (6th - 12th)		
55081 Lesson Materials	199.00	250.60
55082 Supplies & Misc.		77.56
55083 Graduation Gifts/Reception		94.44
Total 55080 Sunday School (6th - 12th)	199.00	422.60
55090 Confirmation Ministry/Retreat		586.11
55100 Vacation Bible School	320.00	675.07
55140 First Communion Ministry/Retrea		204.65
55160 College Care Packages		151.49
55170 ELCA Youth Gathering		6,000.00
Total 55000 Comprehensive Youth Ministry	519.00	18,572.63

St. Matthew Evangelical Lutheran Church

Statement of Activity

August 2024

	TOTAL	
	AUG 2024	JAN - AUG, 2024 (YTD)
56000 Communication Evang. Ministry		
56030 Ads, Spiritual Messages	53.60	1,634.00
56040 Video Spiritual Production		256.20
56065 Website		434.73
Total 56000 Communication Evang. Ministry	53.60	2,324.93
58000 Small Group Ministry		
58030 Socials & Promotional Items		257.67
Total 58000 Small Group Ministry		257.67
65600 Payroll Expenses	0.00	0.00
67000 Interest Expense	132.54	1,121.48
Total Expenditures	\$42,668.46	\$363,865.98
NET OPERATING REVENUE	\$ -7,774.46	\$ -37,175.35
Other Revenue		
70100 Interest Income	2,143.80	13,656.36
90000 Released from restrictions	9,385.36	49,605.64
91000 Designated funds carried over	-8,916.14	-81,596.02
92000 Same Year restricted fund usage	-1,602.09	-14,761.12
Total Other Revenue	\$1,010.93	\$ -33,095.14
NET OTHER REVENUE	\$1,010.93	\$ -33,095.14
NET REVENUE	\$ -6,763.53	\$ -70,270.49

St. Matthew Evangelical Lutheran Church
Budget vs. Actuals: 2024 Approved Budget - FY24 P&L
 January - December 2024

	Aug 2024				Total			
	Actual	Budget	over Budget	% of Budget	Actual	Budget	over Budget	% of Budget
Revenue								
44000 Offerings	24,375.77	29,166.67	-4,790.90	83.57%	233,955.64	350,000.00	-116,044.36	66.84%
44200 Temp Restricted Offerings	10,518.23		10,518.23		92,734.99	0.00	92,734.99	
Total Revenue	\$34,894.00	\$ 29,166.67	\$ 5,727.33	119.64%	\$326,690.63	\$ 350,000.00	-\$ 23,309.37	93.34%
Gross Profit	\$34,894.00	\$ 29,166.67	\$ 5,727.33	119.64%	\$326,690.63	\$ 350,000.00	-\$ 23,309.37	93.34%
Expenditures								
51000 Benevolence			0.00		192.92	0.00	192.92	
51010 ELCA - Mission Support	1,219.00	1,458.33	-239.33	83.59%	12,390.00	17,500.00	-5,110.00	70.80%
51015 ELCA - World Hunger			0.00		519.02	0.00	519.02	
51080 ELCA - LOMO		83.33	-83.33	0.00%	1,000.00	1,000.00	0.00	100.00%
51101 Feeding Medina County	1,000.00	83.33	916.67	1200.05%	1,000.00	1,000.00	0.00	100.00%
51102 Cups Cafe		83.33	-83.33	0.00%	0.00	1,000.00	-1,000.00	0.00%
51110 Operation Homes		83.33	-83.33	0.00%	1,000.00	1,000.00	0.00	100.00%
Total 51000 Benevolence	\$ 2,219.00	\$ 1,791.65	\$ 427.35	123.85%	\$ 16,101.94	\$ 21,500.00	-\$ 5,398.06	74.89%
52150 Pastor Steve Mahaffey			0.00		0.00	0.00	0.00	
52151 Compensation			0.00		0.00	0.00	0.00	
52152 Salary	5,516.66	5,516.67	-0.01	100.00%	44,133.28	66,200.00	-22,066.72	66.67%
52153 Housing Allowance	2,000.00	2,000.00	0.00	100.00%	16,000.00	24,000.00	-8,000.00	66.67%
52156 Social Security	575.00	575.00	0.00	100.00%	4,600.00	6,900.00	-2,300.00	66.67%
Total 52151 Compensation	\$ 8,091.66	\$ 8,091.67	-\$ 0.01	100.00%	\$ 64,733.28	\$ 97,100.00	-\$ 32,366.72	66.67%
52155 Benefits			0.00		0.00	0.00	0.00	
52157 Retirement & Medical	3,199.92	3,199.92	0.00	100.00%	25,599.36	38,399.00	-12,799.64	66.67%
52158 Continuing Education	508.28	83.33	424.95	609.96%	1,021.18	1,000.00	21.18	102.12%
52160 Car/Business Expense	229.77	391.67	-161.90	58.66%	2,730.69	4,700.00	-1,969.31	58.10%
Total 52155 Benefits	\$ 3,937.97	\$ 3,674.92	\$ 263.05	107.16%	\$ 29,351.23	\$ 44,099.00	-\$ 14,747.77	66.56%
Total 52150 Pastor Steve Mahaffey	\$12,029.63	\$ 11,766.59	\$ 263.04	102.24%	\$ 94,084.51	\$ 141,199.00	-\$ 47,114.49	66.63%
52200 Deacon			0.00		0.00	0.00	0.00	
52210 Compensation			0.00		0.00	0.00	0.00	
52211 Salary	6,516.66	6,516.67	-0.01	100.00%	52,133.28	78,200.00	-26,066.72	66.67%
Total 52210 Compensation	\$ 6,516.66	\$ 6,516.67	-\$ 0.01	100.00%	\$ 52,133.28	\$ 78,200.00	-\$ 26,066.72	66.67%
52220 Benefits			0.00		0.00	0.00	0.00	
52212 Car/Business Expenses		320.83	-320.83	0.00%	1,643.01	3,850.00	-2,206.99	42.68%
52221 Retirement and Medical	1,500.17	1,500.17	0.00	100.00%	12,001.36	18,002.00	-6,000.64	66.67%
52223 Continuing Education		83.33	-83.33	0.00%	1,154.14	1,000.00	154.14	115.41%
Total 52220 Benefits	\$ 1,500.17	\$ 1,904.33	-\$ 404.16	78.78%	\$ 14,798.51	\$ 22,852.00	-\$ 8,053.49	64.76%
Total 52200 Deacon	\$ 8,016.83	\$ 8,421.00	-\$ 404.17	95.20%	\$ 66,931.79	\$ 101,052.00	-\$ 34,120.21	66.23%
52350 Pastor Substitute	209.84	166.67	43.17	125.90%	1,242.02	2,000.00	-757.98	62.10%
52400 Pastoral Admin. Assistant			0.00		0.00	0.00	0.00	
52410 Compensation			0.00		0.00	0.00	0.00	
52411 Salary	2,950.50	2,916.67	33.83	101.16%	21,745.50	35,000.00	-13,254.50	62.13%
Total 52410 Compensation	\$ 2,950.50	\$ 2,916.67	\$ 33.83	101.16%	\$ 21,745.50	\$ 35,000.00	-\$ 13,254.50	62.13%
Total 52400 Pastoral Admin. Assistant	\$ 2,950.50	\$ 2,916.67	\$ 33.83	101.16%	\$ 21,745.50	\$ 35,000.00	-\$ 13,254.50	62.13%
52500 Music Personnel			0.00		0.00	0.00	0.00	
52510 Organist	550.00	1,247.92	-697.92	44.07%	10,500.00	14,975.00	-4,475.00	70.12%
52511 Worship Musicians	175.00	370.83	-195.83	47.19%	1,400.00	4,450.00	-3,050.00	31.46%
52520 Luther Choir Director		291.67	-291.67	0.00%	1,904.16	3,500.00	-1,595.84	54.40%
52530 Kids of the Kingdom Director		100.00	-100.00	0.00%	816.75	1,200.00	-383.25	68.06%
Total 52500 Music Personnel	\$ 725.00	\$ 2,010.42	-\$1,285.42	36.06%	\$ 14,620.91	\$ 24,125.00	-\$ 9,504.09	60.60%

52600 Parish Nurse			0.00		0.00	0.00	0.00	
52610 Salary	764.58	764.58	0.00	100.00%	4,969.77	9,175.00	-4,205.23	54.17%
52620 Mileage Reimbursement		29.17	-29.17	0.00%	0.00	350.00	-350.00	0.00%
Total 52600 Parish Nurse	\$ 764.58	\$ 793.75	-\$ 29.17	96.33%	\$ 4,969.77	\$ 9,525.00	-\$ 4,555.23	52.18%
52700 Nursery Staff	65.20	158.33	-93.13	41.18%	586.80	1,900.00	-1,313.20	30.88%
52800 Custodian	987.00	1,433.33	-446.33	68.86%	8,706.50	17,200.00	-8,493.50	50.62%
52810 Bookkeeper	157.11	191.67	-34.56	81.97%	1,317.27	2,300.00	-982.73	57.27%
52900 FICA for Non-pastors	900.97	1,000.00	-99.03	90.10%	7,594.53	12,000.00	-4,405.47	63.29%
53000 Administration			0.00		0.00	0.00	0.00	
53010 Telephone	250.99	250.00	0.99	100.40%	2,159.54	3,000.00	-840.46	71.98%
53014 Office Supplies	123.18	208.33	-85.15	59.13%	1,007.41	2,500.00	-1,492.59	40.30%
53015 ACS Technologies	168.67	160.00	8.67	105.42%	1,344.02	1,920.00	-575.98	70.00%
53020 Internet	59.95	83.33	-23.38	71.94%	616.15	1,000.00	-383.85	61.62%
53040 Postage		83.33	-83.33	0.00%	892.67	1,000.00	-107.33	89.27%
53041 Postage - Communication Evangelism		41.67	-41.67	0.00%	0.00	500.00	-500.00	0.00%
53042 Postage - Comprehensive Youth		41.67	-41.67	0.00%	0.00	500.00	-500.00	0.00%
53043 Postage - Congregational Life		41.67	-41.67	0.00%	0.00	500.00	-500.00	0.00%
Total 53040 Postage	\$ 0.00	\$ 208.34	-\$ 208.34	0.00%	\$ 892.67	\$ 2,500.00	-\$ 1,607.33	35.71%
53050 Conference Expense		100.00	-100.00	0.00%	722.42	1,200.00	-477.58	60.20%
53080 Office Equipment	138.91		138.91		1,594.99	0.00	1,594.99	
53090 Office Eq. Maintenance Agmt.		166.67	-166.67	0.00%	546.05	2,000.00	-1,453.95	27.30%
53100 Leased Office Equipment		166.67	-166.67	0.00%	0.00	2,000.00	-2,000.00	0.00%
53110 Miscellaneous		29.17	-29.17	0.00%	173.21	350.00	-176.79	49.49%
53111 Personnel Expenses		68.75	-68.75	0.00%	0.00	825.00	-825.00	0.00%
53112 Archival Project		41.67	-41.67	0.00%	254.55	500.00	-245.45	50.91%
Total 53000 Administration	\$ 741.70	\$ 1,482.93	-\$ 741.23	50.02%	\$ 9,311.01	\$ 17,795.00	-\$ 8,483.99	52.32%
53016 Bank charges	15.00	25.00	-10.00	60.00%	115.00	300.00	-185.00	38.33%
53060 Workers Compensation		83.33	-83.33	0.00%	995.64	1,000.00	-4.36	99.56%
53120 Finance			0.00		58.00	0.00	58.00	
53121 Financial Audit		8.33	-8.33	0.00%	0.00	100.00	-100.00	0.00%
53122 Stewardship Supplies		62.50	-62.50	0.00%	312.08	750.00	-437.92	41.61%
53123 Service Cost/Fees - Intuit/Vanc	276.97	291.67	-14.70	94.96%	2,700.25	3,500.00	-799.75	77.15%
Total 53120 Finance	\$ 276.97	\$ 362.50	-\$ 85.53	76.41%	\$ 3,070.33	\$ 4,350.00	-\$ 1,279.67	70.58%
53130 Property Management			0.00		0.00	0.00	0.00	
53131 Supplies		150.00	-150.00	0.00%	530.80	1,800.00	-1,269.20	29.49%
53132 Utilities	950.32	1,250.00	-299.68	76.03%	8,696.87	15,000.00	-6,303.13	57.98%
53133 Insurance		916.67	-916.67	0.00%	9,952.00	11,000.00	-1,048.00	90.47%
53134 Repairs and Maintenance		583.33	-583.33	0.00%	5,468.59	7,000.00	-1,531.41	78.12%
53135 Lawn Care/Snow Removal	256.20	416.67	-160.47	61.49%	2,326.05	5,000.00	-2,673.95	46.52%
53138 Capital Impr/Depreciation Expen	7,904.86	2,500.00	5,404.86	316.19%	49,299.86	30,000.00	19,299.86	164.33%
53140 Grace House	70.50	291.67	-221.17	24.17%	3,904.68	3,500.00	404.68	111.56%
53160 Faith House	2,404.87	291.67	2,113.20	824.52%	5,447.48	3,500.00	1,947.48	155.64%
Total 53130 Property Management	\$11,586.75	\$ 6,400.01	\$ 5,186.74	181.04%	\$ 85,626.33	\$ 76,800.00	\$ 8,826.33	111.49%
54000 Congregational Life Ministry			0.00		0.00	0.00	0.00	
54010 Adult Choir Music & Supplies		25.00	-25.00	0.00%	44.28	300.00	-255.72	14.76%
54011 Kids' Choir/Music		4.17	-4.17	0.00%	0.00	50.00	-50.00	0.00%
54013 Praise Team/Music		4.17	-4.17	0.00%	0.00	50.00	-50.00	0.00%
54020 Special Bulletins (Wedding/Funeral)		16.67	-16.67	0.00%	0.00	200.00	-200.00	0.00%
54021 Licensing/Annual Subscriptions		105.83	-105.83	0.00%	1,223.00	1,270.00	-47.00	96.30%
54022 Christ in Our Home Booklets	64.00	14.58	49.42	438.96%	192.00	175.00	17.00	109.71%
54023 Special Bulletins (Wedding, funeral, etc) (deleted)		0.00	0.00		0.00	0.00	0.00	
54040 Altar Guild		150.00	-150.00	0.00%	1,244.45	1,800.00	-555.55	69.14%
54060 Flowers (Altar & Memorial)	135.00	187.50	-52.50	72.00%	1,175.00	2,250.00	-1,075.00	52.22%
54061 Flowers (Special Occasion - Christmas, Easter)		129.17	-129.17	0.00%	1,181.28	1,550.00	-368.72	76.21%
54070 Outdoor Worship		0.83	-0.83	0.00%	10.00	10.00	0.00	100.00%

54080 Organ Main.	66.67	-66.67	0.00%	160.00	800.00	-640.00	20.00%	
54110 Care Connection Ministry	14.58	-14.58	0.00%	0.00	175.00	-175.00	0.00%	
54120 Health & Wellness	8.33	-8.33	0.00%	16.76	100.00	-83.24	16.76%	
54130 New Member Receptions	118.24	16.67	101.57	709.30%	118.24	200.00	-81.76	59.12%
54140 Special Events, Advent Dinners, etc.		16.67	-16.67	0.00%	0.00	200.00	-200.00	0.00%
54160 Adult Sunday School / Bible stu		8.33	-8.33	0.00%	19.12	100.00	-80.88	19.12%
Total 54000 Congregational Life Ministry	\$ 317.24	\$ 769.17	-\$ 451.93	41.24%	\$ 5,384.13	\$ 9,230.00	-\$ 3,845.87	58.33%
55000 Comprehensive Youth Ministry			0.00		0.00	0.00	0.00	
55010 Luther Middles (6-8 Youth group		25.00	-25.00	0.00%	359.46	300.00	59.46	119.82%
55020 Luther League			0.00		9,954.15	0.00	9,954.15	
55030 Conv, Retreats, Workshops, Adul		8.33	-8.33	0.00%	0.00	100.00	-100.00	0.00%
55060 Luther Littles (PK-5 youth grou		12.50	-12.50	0.00%	0.00	150.00	-150.00	0.00%
55070 Sunday School (Pre K-5th)			0.00		0.00	0.00	0.00	
55071 Lesson Materials		83.33	-83.33	0.00%	164.63	1,000.00	-835.37	16.46%
55072 Supplies and Misc.		41.67	-41.67	0.00%	54.47	500.00	-445.53	10.89%
55073 Christmas Expense		4.17	-4.17	0.00%	0.00	50.00	-50.00	0.00%
Total 55070 Sunday School (Pre K-5th)	\$ 0.00	\$ 129.17	-\$ 129.17	0.00%	\$ 219.10	\$ 1,550.00	-\$ 1,330.90	14.14%
55080 Sunday School (6th - 12th)			0.00		0.00	0.00	0.00	
55081 Lesson Materials	199.00	45.83	153.17	434.21%	250.60	550.00	-299.40	45.56%
55082 Supplies & Misc.		8.33	-8.33	0.00%	77.56	100.00	-22.44	77.56%
55083 Graduation Gifts/Reception		8.33	-8.33	0.00%	94.44	100.00	-5.56	94.44%
Total 55080 Sunday School (6th - 12th)	\$ 199.00	\$ 62.49	\$ 136.51	318.45%	\$ 422.60	\$ 750.00	-\$ 327.40	56.35%
55090 Confirmation Ministry/Retreat		83.33	-83.33	0.00%	586.11	1,000.00	-413.89	58.61%
55100 Vacation Bible School	320.00	41.67	278.33	767.94%	675.07	500.00	175.07	135.01%
55130 Lutheran College Scholarship (ELCA college)		41.67	-41.67	0.00%	0.00	500.00	-500.00	0.00%
55140 First Communion Ministry/Retrea		25.00	-25.00	0.00%	204.65	300.00	-95.35	68.22%
55160 College Care Packages		25.00	-25.00	0.00%	151.49	300.00	-148.51	50.50%
55170 ELCA Youth Gathering		500.00	-500.00	0.00%	6,000.00	6,000.00	0.00	100.00%
55180 Rally Day		12.50	-12.50	0.00%	0.00	150.00	-150.00	0.00%
Total 55000 Comprehensive Youth Ministry	\$ 519.00	\$ 966.66	-\$ 447.66	53.69%	\$ 18,572.63	\$ 11,600.00	\$ 6,972.63	160.11%
56000 Communication Evang. Ministry			0.00		0.00	0.00	0.00	
56010 Materials and Supplies		6.25	-6.25	0.00%	0.00	75.00	-75.00	0.00%
56030 Ads, Spiritual Messages	53.60	135.42	-81.82	39.58%	1,634.00	1,625.00	9.00	100.55%
56040 Video Spiritual Production		29.17	-29.17	0.00%	256.20	350.00	-93.80	73.20%
56060 Evangelism Outreach		175.00	-175.00	0.00%	0.00	2,100.00	-2,100.00	0.00%
56065 Website		54.17	-54.17	0.00%	434.73	650.00	-215.27	66.88%
Total 56000 Communication Evang. Ministry	\$ 53.60	\$ 400.01	-\$ 346.41	13.40%	\$ 2,324.93	\$ 4,800.00	-\$ 2,475.07	48.44%
57000 Social Concerns Ministry			0.00		0.00	0.00	0.00	
51060 God's Work Our Hands		41.67	-41.67	0.00%	0.00	500.00	-500.00	0.00%
57300 Grief Booklets		10.42	-10.42	0.00%	0.00	125.00	-125.00	0.00%
Total 57000 Social Concerns Ministry	\$ 0.00	\$ 52.09	-\$ 52.09	0.00%	\$ 0.00	\$ 625.00	-\$ 625.00	0.00%
58000 Small Group Ministry			0.00		0.00	0.00	0.00	
58010 Senior Happy Hour		25.00	-25.00	0.00%	0.00	300.00	-300.00	0.00%
58020 Books and Video Series		25.00	-25.00	0.00%	0.00	300.00	-300.00	0.00%
58030 Socials & Promotional Items		58.33	-58.33	0.00%	257.67	700.00	-442.33	36.81%
Total 58000 Small Group Ministry	\$ 0.00	\$ 108.33	-\$ 108.33	0.00%	\$ 257.67	\$ 1,300.00	-\$ 1,042.33	19.82%
65600 Payroll Expenses		0.00	0.00		0.00	0.00	0.00	
67000 Interest Expense		132.54	132.54		1,251.43	0.00	1,251.43	
Total Expenditures	\$42,668.46	\$ 41,300.11	\$ 1,368.35	103.31%	\$364,810.64	\$ 495,601.00	-\$ 130,790.36	73.61%
Net Operating Revenue	-\$ 7,774.46	-\$12,133.44	\$ 4,358.98	64.07%	-\$ 38,120.01	-\$145,601.00	\$ 107,480.99	26.18%
Other Revenue								
70100 Interest Income	2,143.80		2,143.80		13,656.36	0.00	13,656.36	
90000 Released from restrictions	9,385.36		9,385.36		49,605.64	0.00	49,605.64	
91000 Designated funds carried over	-8,916.14		-8,916.14		-81,596.02	0.00	-81,596.02	
92000 Same Year restricted fund usage	-1,602.09		-1,602.09		-14,761.12	0.00	-14,761.12	

Total Other Revenue	\$ 1,010.93	\$ 0.00	\$ 1,010.93		-\$ 33,095.14	\$ 0.00	-\$ 33,095.14	
Net Other Revenue	\$ 1,010.93	\$ 0.00	\$ 1,010.93		-\$ 33,095.14	\$ 0.00	-\$ 33,095.14	
Net Revenue	-\$ 6,763.53	-\$12,133.44	\$ 5,369.91	55.74%	-\$ 71,215.15	-\$145,601.00	\$ 74,385.85	48.91%

Thursday, Sep 05, 2024 08:10:25 PM GMT-7 - Cash Basis

St. Matthew Evangelical Lutheran Church

Statement of Financial Position

As of August 31, 2024

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
11100 General Checking - Huntington 1	42,978.12
11400 Endowment - Hunt 07664529755	20,648.23
11800 Restricted Savings - Huntington	562,452.98
Total Bank Accounts	\$626,079.33
Total Current Assets	\$626,079.33
Fixed Assets	
14100 400 N. Broadway	887,790.00
14200 Grace House 229 Pearl	143,005.59
14400 432 N Broadway Street	101,980.00
Total Fixed Assets	\$1,132,775.59
TOTAL ASSETS	\$1,758,854.92
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	\$ -0.04
Long-Term Liabilities	\$32,213.16
Total Liabilities	\$32,213.12
Equity	
30001 Unrestricted Net Assets	636,714.64
32000 Retained Earnings	578,901.59
33000 Restricted Savings Account	0.00
33001 Loads of Love holding acct	2,300.00
33040 Promise Place Proceed Fund - PPP Fund	413,395.55
33100 Property Management Maintenance	0.00
33080 Church Landscaping	0.00
33503 Naming Trees Memorial	81.93
Total 33080 Church Landscaping	81.93
33090 Capital Improvement	17,185.47
33091 Interior Remodel Fund	11,552.15
Total 33090 Capital Improvement	28,737.62
Total 33100 Property Management Maintenance	28,819.55
33200 Congregational Life	0.00
33130 Altar Guild	581.56
33131 Acolyte Robes	636.55
33132 Flowers	184.77
33203 Drama & Music Account	2,735.51
33204 Stephen Ministry Fund	2,175.16
33211 Women of the Church	4,127.11
33525 Harry Klein - Library	167.44

St. Matthew Evangelical Lutheran Church

Statement of Financial Position

As of August 31, 2024

	TOTAL
Total 33200 Congregational Life	10,608.10
33300 Comprehensive Youth	0.00
32112 Luther Middles (6-8)	371.00
Total 33300 Comprehensive Youth	371.00
33400 Communication Evangelism	
33450 Audio / Video Technology	1,456.70
Total 33400 Communication Evangelism	1,456.70
33500 Memorial	98,666.52
33800 Social Concerns Ministry	3,475.17
33030 LDR - St. Matthew Disaster Resp	1,250.39
33031 God's Work Our Hands	2,110.00
Total 33800 Social Concerns Ministry	6,835.56
Total 33000 Restricted Savings Account	562,452.98
34000 Endowment	20,648.23
Opening Bal Equity	-1,805.15
Net Revenue	-70,270.49
Total Equity	\$1,726,641.80
TOTAL LIABILITIES AND EQUITY	\$1,758,854.92

Saint Matthew Finance Committee Agenda/ Notes

August 14,2024

Present: Bruce Reed, Mary Dunham, Terri Utech, Austin Sterzbacher, Steven Pamer,

1. Approval of July Minutes, Terri second
2. ELCA Foundation - Growth Fund – where to invest – defer until we have near full attendance – need decision soon – email provide information on ECLA foundation to move
 - a. restricted funds – need majority of team present
 - b. Pamer to call Bruce
3. Review July 2024 Financial Reports – needed to move 14k from R. Law fund to cover parking lot –
 - a. Question was asked about interest - interest on Restricted savings moves to general checking
 - b. Grace house gutter cleaning and replacement, chimney repair are unanticipated AP
4. Property inventory- hold till September
5. Re review of Money Handling Policy and Procedures – Luther League review in September
6. Update Robet Law Estate - received final payment 4556.14 added to 68291.52
 - a. Used 14k for parking lot
 - b. This item is now closed
7. Thrivent funds payment tracking
 - a. Closed – Melody shared spread sheet and we will document the process
 - i. Closed item
8. Rental of Pearl Street Property – property team discuss with property team
 - a. Bruce to send to Bill
 - b. Recommendation
9. Undesignated gifts - memorial gift policy/guideline – being added to Council agenda to be presented by Terri
10. Provision of Promise Place funds need larger conversation deferred to September
 - a. Google doc to go out
 - b. Temple talk this Sunday – 9/8/24 re Google doc survey - Jen
 - c. Deb to send email with survey the following day-
11. Stewardship Program development need to invite Tim and John to September
 - a. Step up – stewardship principles
12. St. John/St. Paul Endowment Fund:
 - a. Received the grant \$2200 for Loads of Love
 - b. Plan - Next year perhaps the children’s community choir – Rachel Knaggs
13. Good news moment 7/28/24 - completed

14. Wifi at Faith house – Austin working on clarity – follow up in Sept.
 - a. Electronic LED – sign company –
 - b. Frontier is phones and internet (\$209)
 - c. Armstrong is internet (\$60.mo)
15. 2025 budget
 - a. Terri sent expense budget to teams 7/28, asked for return by 9/6/24
 - b. Autin created budget worksheet
16. New Business:
 - a. Property and Casualty Insurance - due in Feb., should we shop – currently have Church Mutual, renewals due in Jan. – \$9952 annually
 - i. Pamer to reach out to additional insurers
 - ii. Terri to send Pamer
 - iii. Safety committee will need to be consulted
 - iv. Google church insures
 - b. New benefits -Portico – company who administers benefits for staff – lower plan offer – by end of month Terri will receive plan offers
 - i. Offering Roth plan
 - c. Grant writing for congregations – going to send to Helen G.

St. Matthew Evangelical Lutheran Church Memorial Funds Policy

St. Matthew Evangelical Lutheran Church has adopted this policy to assist persons wishing to make a Memorial donation or gift to the Memorial Fund of St. Matthew Lutheran Church.

- Memorial donations or gifts are made in remembrance of a loved one at the time of his or her death.

The Finance Committee will be responsible for overseeing the investment of Memorial donations. The Congregation Council is responsible for determining how Memorial donations or gifts are to be used in accordance with this policy.

All donations or gifts to St. Matthew Lutheran Church are assumed to be intended for the congregational general operating fund and general operating purposes as outlined in the annual budget unless otherwise designated.

Donations or gifts given specifically in memory of a person will be credited to the Memorial Fund.

- The name of the memorialized must be clearly stated.
- A letter will be sent to the next of kin in the first quarter of each year indicating the amount of memorial funds received on behalf of their loved one. The family will have the opportunity to designate all or a portion of the Memorial Funds to a specific purpose if desired. This request must be made known to the Pastor or Deacon within 60 days. If no specific purpose is designated, the Congregational Council will determine how the Memorial donations will be used.
- Once Memorial Funds are used to carry out the mission and ministry of St. Matthew Lutheran Church the funds will not be repaid to the Memorial Fund.

If the donation or gift is received as a result of planned giving the donation will be credited to the Memorial Fund to be used at the discretion of the Congregation Council while being mindful of St. Matthew Lutheran Church's mission unless the donation or gift expresses a specific purpose.

A record of donations or gifts will be kept by the Bookkeeper in the Memorial Funds Undesignated document and will be made available to the Pastor, Deacon, Bookkeeper and Treasurer.

GRACE HOUSE PROPOSAL

Proposal: The Finance Committee is recommending give current tenants 30-days' notice to increase the current rental of Grace House from \$1,200.00/month to \$1,500.00/month beginning January 1, 2025 including a rental contract. Tenants are currently renting Grace House month-to-month.

Bruce R. Reed

C: (412) 848-0219

Email: brucerreed@comcast.net

----- Original Message -----

From: "juicenomilk@aol.com" <juicenomilk@aol.com>

To: Bill Knaggs <wjknaggs@yahoo.com>, BRUCE REED <brucerreed@comcast.net>

Cc: Steve Pamer <pamers@zoominternet.net>

Date: 09/11/2024 11:15 AM EDT

Subject: Re: St. Matthew Grace House Rental Information for Consideration

Thanks for keeping me in the loop on this matter, Bruce. You know how I feel about this. I think raising the rent \$300 at one time is a lot! That's grocery money for the month. I have been a part of this house since day one of talking to purchase it. Dave Schneikart and I, with some help from Troy Gerspacher, are the ones that got that house ready to rent. I'm the one that has shown and met with all the people to take applications. I have been the one taking care of it when repairs are needed. Yes, maybe the rent could be raised, but not that much at one time. Lance and Kristen have been the best renters we've ever had there. They keep me informed on things that need attention. They are on time with their payments. They take great care and pride in their home. I'd hate to see them leave!

Tom and I own 3 bedroom/1 bath and 2 bedroom/1 bath houses and apartments that we rent in Medina City. We have very good renters! Their rent is around \$1000. We keep it down and also keep our renters. And happy renters too. You raise the rent too much and people are going to be looking for a cheaper place as soon as they move in. My opinion is \$300 at one shot is too much at one time. Once Grace House is paid for it's going to better income too. Raise it \$100 now and keep raising it gradually till they move out then raise it to where you think it needs to be.

I think we should rent out Faith House too. Though I'm glad it's not just sitting empty, but...that house is costing us money to have sit the way it is now. It's crazy not to rent it out. On top of it, it's paid for! That's nothing but profit to be had. The renters will pay for the taxes, the insurance, the utilities, lawn maintenance, snow removal. And the church won't have to pay me to take care of the house either. Those groups that meet there can come back to the church to meet. We have plenty of space. Please consider this option!

Thank you

Joyce

p.s. I've added Pastor Steve to this email.

On Monday, September 9, 2024 at 09:36:18 PM EDT, BRUCE REED <brucerreed@comcast.net> wrote:

The Finance Committee is discussing the current monthly rent for Grace House (\$1,200/month) and is considering increasing the monthly rent to \$1,500 beginning January 1, 2025. As you recall in March, 2014, St. Matthew purchased Grace House at 229 Pearl St. for \$102,000 (Year Built 1940) directly east of the church. Grace House has never been used for Transitional Housing Ministry and has always been rented. The current tenants Fredric Brown (i.e., Lance) and Kristen Ross have paid the \$1,200 rent timely each month and are also reimbursing St. Matthew bi-monthly for Medina County Sanitary Engineers fees (i.e., approximately \$66.50+ every other month). Tenants pay for all other utilities.

Grace House Costs for 2024 include:

- a) Mortgage Payment \$776.86/month (\$9,322.32/annual)
- b) Church Mutual Home Owners Insurance \$379.00/annual
- c) Medina Property Tax \$2,181.48/annual
- d) Chimney Inspection-Repair/Tub-faucet Repair \$1,250+205= \$1,455/annual
- e) Garage Door Opener \$595.50/annual
- f) Gutter Cleaning \$175.00/annual

Grace House Total Cost for St. Matthew 2024 Year-to-Date = \$14,108.30

Grace House Tenants Yearly Payment to St. Matthew = \$1,200 X 12 = \$14,400.00

St. Matthew Positive Annual Income = **\$291.70** (2024 year-to-date)

Attachment illustrates current house and apartment monthly rents in Medina and several surrounding communities. Values indicate a 3 bedroom home should provide around \$1,800+/month rent in Medina. Zillow rental Zestimate indicates Grace House would rent for \$1,706/month. Refin rental estimate is \$1,633/month.

Therefore, the Finance Committee is recommending give current tenants 30-days' notice to increase the current rental of Grace House from \$1,200.00/month to \$1,500.00/month beginning January 1, 2025 including a rental contract. Tenants are currently renting Grace House month-to-month.

The above is provided to the Property committee for your information, consideration, and comment, as appropriate to the Finance Committee and the undersigned.

Bruce R. Reed
C: (412) 848-0219
Email: brucerreed@comcast.net

St. Matthew Finance Committee Meeting
 prepared Steve Pamer Wednesday, August 14, 2024

Address	City	Sq Ft.	Bed Rm	Bath	Zillow	Current
229 Pearl Street	Medina	1184	3	1	1789	
217 East St	Medina	1368	3	2		2000
3857 Reeves	Medina	1856	3	3		1875
1288 Waterbury	Medina	1750	3	3		1885
460 Heather	Medina	1920	3	2		2000
983 Branch	Medina	1920	3	2		2100
2260 W 130	Brunswick	2600	3	1		1800
4252 Taylor Ct	Brunswick	1900	3	3		2600
168 Humbolt Ave	Wadsworth	1480	3	2		1595
188 Ault	Wadsworth	1234	3	1		1875
Apartments						
Forest Meadows	Medina	1250	3	2		1350 - 1450
Waterford	Medina	1096	2	2.5		1367 - 1911
Redwood	Medina	1223	2	2		1705 - 2104
Brookpoint	Medina	900	2	1.5		1000 - 1200
Mallard Crossing	Medina	1150	2	2		1652
Stonebrook	Medina	1170	2	2		1897 - 1908

1200 BRR
 30 day notice
 Jan 1, 2025
 - 1500
 - 1800
 Recommend to Property Committee
 BRR Action
 send to Bill Knaggs

Message to Congregation

Headline: *“Ideas? Concerns? Questions?... Let’s Talk!”*

Purpose: emphasize healthy communication practices as part of our ongoing efforts to create and sustain a healthy, transparent culture.

- Provide the congregation information about preferred/healthy/constructive communication methods to raise and discuss concerns/questions about anything related to St. Matthew.
- Encourage the congregation to embrace and personally demonstrate these communication methods.
- Share tips to help prepare for sensitive conversations

Message Delivery: Share via multiple methods – recognizing reaching a broad audience requires several approaches:

- Friday Shout-Out - multiple weeks
- Worship Bulletin (Printed Announcements) – include each Sunday following the Friday Shout-Out
- Add to the pre-worship slides – one additional place to catch people’s attention – something catchy and then direct them to their bulletin for more info
- Good News Moment

Content: *“Ideas? Concerns? Questions?... Let’s Talk!”*

Wow! Everywhere you look, we are doing God’s work within our congregation and in our community. Hopefully you can see and feel the energy of the many ministries happening at St. Matthew! We are blessed and have much to celebrate as a congregation. Over the last year, we’ve been bringing more intention to empowering the congregation to activate new ideas and involve more people in committees and decision making, to ensure we are embracing and engaging diverse perspectives. We’ve gone from few people involved in decision making to many people, and we believe this is positively impacting the culture of our congregation.

This message comes to you from Congregation Council – as part of our commitment to a continuous and very intentional focus on nurturing a healthy, transparent culture, with communication practices that help us constructively surface new ideas, listen to concerns and discuss questions about our congregation, our future, and our ministries.

This message is intended to share some communication practices that we believe are foundational – and that can help especially when anticipating situations that involve emotions and navigating different and potentially conflicting perspectives. We believe it’s possible – and really important – to be able to be share our true feelings and individual perspectives, and to be able to work through disagreements with a loving, caring spirit. With the positive momentum and energy evident across our congregational life, we believe this is a great time to pause and double down on reinforcing the importance of highly effective communication practices.

Sometimes, it might not be clear where to go or who to talk to about ideas, concerns, and questions. Let’s avoid parking lot conversations and work to eliminate the rumor mill. We have multiple communication avenues, and we encourage all members to embrace open and transparent communication – this is one of the important ways we will strengthen our culture, together.

If you find yourself wrestling with something related to St. Matthew, we encourage you to prayerfully consider how to express your ideas, concerns, and questions and ideas. We are blessed to have multiple options to engage in dialogue, as outlined below.

<p>Rostered Leaders</p>	<p><i>Pastor Steve Mahaffey</i> <i>Deacon Lindsay Stertzbach</i> <u>Please make an appointment for a meeting or phone call</u> – they have busy schedules that require them to be out and about, so they aren’t always at the church office! 😊</p>		
<p>Congregational Council</p>	<p>Pastor Steve’s Mutual Ministry Team</p>	<p>Deacon Lindsay’s Mutual Ministry Team</p>	<p>Pew Pad</p>
<p>Pastor Steve Deacon Lindsay President: <i>Jennifer Knaggs</i> Vice President: <i>Kristine Neate</i> Treasurer: <i>Teri Uttech</i> Secretary: <i>Dolores Ivan</i> At Large Members: <i>Amanda Kotick, Bruce Reed, Jim Woodard</i></p>	<p><i>Brad Gierhart</i> <i>Tom Kotick</i> <i>Joe Obermeier</i> <i>Julie Shrader</i> <i>June Trenty</i> <i>Barb Woodard</i></p>	<p><i>Mike Holthouse</i> <i>Amanda Kotick</i> <i>Tom Kotick</i> <i>Bob Maas</i> <i>Kristine Neate</i> <i>Barb Woodard</i></p>	<p><i>Did you notice? The pew pads have been updated to include an option to request a conversation.</i></p>

Here are a few tips to consider when preparing for a conversation or meeting topic that might be emotional or challenging:

- Put your thoughts in writing. This helps you to increase your personal clarity about what you want to discuss and helps minimize emotions. It also helps in the moment – you have something to refer to and stay focused on the message and not the emotion.
- Assume positive intent from others. This means always starting from a point of view that the other person means well.
- Care enough to confront. Speak directly with another person to understand their perspectives or discuss concerns/
- Practice active listening – ask questions and seek to understand other perspectives on a topic. Be more consumed with what your conversation partner has to say than your own point of view.
- Invite everyone to share their thoughts without interruption.
- Invite reflection – end a discussion or meeting with a powerful question, like “Have you / Has anyone left anything left unsaid? Let’s hear from everyone...”

Consider inserting a call out box or two with Bible verses (ideas below)

Do not any unwholesome talk come out of your mouths, but only what is helpful for building others up according to their needs, that it may benefit those who listen. Ephesians 4:29

The words of the reckless pierce like swords, but the tongue of the wise brings healing. Proverbs 12:18

A gentle answer turns away wrath, but a harsh word stirs up anger. Proverbs 15:

My dear brothers and sisters, take note of this: Everyone should be quick to listen, slow to speak and slow to become angry, because human anger does not produce the righteousness that God desires. James 1: 19-20

Faith House Proposal

Faith House
432 N. Broadway St.
Medina, OH 44256

Faith House (year built 1941) was purchased by St. Matthew Evangelical Lutheran Church February 24, 2006 for \$105,000 directly north of the church. Faith House is two (2) bedrooms, one bath, 972 square foot home with full basement and one car attached garage. Faith House was utilized for Transitional Housing as part of our Social Concerns Ministry and since August 1, 2023 has remained vacant. St. Matthew does not have a mortgage on Faith House and is currently receiving no income.

St. Matthew Faith House costs for 2024 include:

- a) Mortgage Payment \$0/month (\$0/annual)
- b) Church Mutual Home Owners Insurance \$401.00/annual
- c) Medina Property Tax \$0/annual
- d) Large Rug \$145.18/annual
- e) Gutter Removal and Replacement \$1,228.00/annual
- f) Backyard Trench Drainage \$2,165.00/annual
- g) Utilities (Gas, Electric, Water/Rubbish, Sewage) \$2,100/annual

Faith House St. Matthew Total Cost for 2024 Year-to-Date = \$6,039.18/annual

Potential Faith House Tenants Yearly Payment to St. Matthew = \$1,500 X 12 = \$18,000.00

St. Matthew Positive Annual Income = **\$18,000.00** (2024 year-to-date)

St. Matthew Annual Income ~ \$15,500 [18K - \$400 Insurance - \$2100 Property Tax)

Zillow Rent Zestimate = \$1,550.00 (Estimate Sale \$188,300)

Redfin rental estimate is \$1,689.00

Bruce R. Reed
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3 September 2024 Worship Team Meeting Agenda

Sandy, Rachel, Owen, Kristin present

Melody, Brian via zoom

Opening Prayer, Kristin

Approval of minutes from July

Reports/updates from rest of the team:

Rachel- Kids of the Kingdom- Rally Day on Sunday. Brief idea of scheduling List of SS kids to send out an email blast.

Nancy- Choir- Not present. Early on the 15th will be the first time of singing for the choir.

Sandy- Altar guild and Lay servants- Numbers down 7 or 8 for Altar Guild. October 12th luncheon Farmer's Table. Lay Servants are sporadic. No communion this Sunday. Pastor Steve out.

Brian- Video team. Fixed picture up during Children's Message. Audio, no video during Children's message. Facebook was not working on September 1. Concern that people may log off during the Children's Message. Will viewership be affected? Bring back feedback in a few weeks. Many viewers log in at the start of the service and then log off and rejoin before the Gospel and Sermon. Are the Children's messages too long? Should be closer or less than 5 and there is too much conversation with the kids. The messages should be concise with less interaction so that the viewer at home isn't turning it off.

Kids of Kingdom singing will be happening during the children's message. Waiver photo release for those kids singing.

Cindy- Not present Who are our scheduled guest organists?

Pastor Steve- Not present

Deacon Lindsay- Not present

Organ Focus Group-

Report on work of committee so far.

Kristin will read documents from meetings. See last pages for organ notes. All in the organ focus group recommend that our current pipe organ NOT be repaired. They recommend that a digital organ be purchased. We have received prices of Allen digital organs, both new and used. They range from 40 K to 10 K. We are currently scheduling meetings to hear digital organs and making contact with other manufacturers.

Past Services- Questions, concerns, comments

Prayer Cards. Can these be turned in during the service again? For people to share their prayers. Was the out loud saying of names done in lue of prayer cards? The prayers of intercession is before the offering.

Easter grapes and vines- We are currently using real vines. Can we use fake grapes and vines? Altar Guild asked for our blessing on the purchase of fake vines. We all agreed.

Upcoming services-

September

- **Sunday 1 NTF** Pastor Jim Kulma
- **Sunday 8 ELW** No guest pastor. Rally Sunday/SS Teacher Installation
- **Sunday 15 ELW** Cindy out.
- **Sunday 22 Praise**
- **Sunday 29 ELW Luther League Spaghetti Dinner 5 PM**

October

- **Sunday 6 NTF**
- **Sunday 13 ELW** Bishop Barbins will be our supply pastor. This would be a great service to encourage ALL to attend. Cindy Out
- **Sunday 20 Praise**
- **Sunday 27 ELW** Reformation Sunday 11 Confirmation and reception at 9:45 Choir will sing at both services.

November

- **Sunday 3 NTF**
- **Sunday 10 ELW** Cindy out
- **Sunday 17 Praise** Congregation Meeting only one service at 9:30? No Sunday School? Thanksgiving Dinner for our Senior Members
- **Sunday 24 ELW**
- **Wednesday 27 Thanksgiving Eve? Is this happening this year?**

December

- **Sunday 1 NTF**
- **Sunday 8 ELW** Cindy out
- **Sunday 15** Childrens' Christmas Program
- **Sunday 22**
- **Tuesday 24 Christmas Eve 4 PM and 9 PM**
- **Sunday 29**

January

- **Sunday 5**
- **Sunday 12**
- **Sunday 19**
- **Sunday 26**

Closing prayer- Melody

Upcoming Meetings

October 1, 5:30 ???

November 12th 5:30

No meeting in December

Organ Notes from 8/26

Email notes from Organ Focus Group members:

1. What is your recommendation for our current organ and why?
2. If your recommendation is to replace rather than repair our current organ, where would you recommend the new organ to be placed and why?

1. CAROL MUHLBACH

1. Much too costly to repair. It must be re-homed.

2. I am not sure about the placement of the organ.

Now the feast service is better with piano as is the Praise Service. The choir will have to practice with the Organ if it is to sing with the Organ and they as a group, do not want to do the stairs. So the organ upfront for their rehearsal and performance would be a good idea. On the other hand I think it would be best upfront. As a soloist, I always preferred the loft so I could sing out over the congregation,

2. Susie Siebert

I agree that our meeting was very productive. I was impressed hearing the digital sound that was available for us to hear. I had not heard the digital sound before, only genuine pipes. If anyone would like to hear a pipe that isn't very old I would recommend First Lutheran, Strongsville. John and I were involved in getting that Berghaus organ installed about 10 years ago. I visit that church anyway, and anyone would be welcome to accompany me. The other church I visit with a good pipe is Bethel, Middleburg Heights, Deacon Lindsay's home church organ.

While I am still attracted to pipe organs, I did like the digital sound that we heard yesterday and was impressed with the size, sound and cost.

Thanks for a very well run meeting.

3. Larry Mohler

1. Replace.

Seems to be a no-brainer.

Why put \$50k into an existing organ as a band-aid when that same money could be put toward a brand new digital organ.

2. Same place as current organ

Security - only authorized personnel should be "touching" this instrument. I have witnessed many times people of all ages treating the current piano as if it were a toy!

Sound - the sounds emanates from wherever the speakers are located, and if there are 2 in the chancel and 2 in the choir loft and they are tweaked for latency, there should be no issue with individual, choir or congregational singing.

This would allow the piano to remain where it currently resides and be used as in the past: rehearsals of any kind, dramas, vocal lessons, etc.

Best regards,
Larry M

4. Ellen Jakovcic

1. What is your recommendation for our current organ and why?

Based on what I've learned about the functional limitations of our organ, the very costly repair "guesstimates" received and the annual cost of maintenance for a pipe organ, purchasing a new or used digital organ console would be a more cost effective option for us.

2. If your recommendation is to replace rather than repair our current organ, where would you recommend the new organ to be placed and why?

Music is such a huge part of our worship so I would love to see the new organ console where the piano is currently located. The congregation would be able to more fully appreciate the visual beauty of the new instrument and everything that goes into making the wonderful music that is produced by Cindy's many talents.

Hope this helps.

Ellen

5. Helen Graf

1. In regards to our current organ.: I do not think it would make sense for us to spend the money to have it fixed as it would be a continual money pit and that just would not be financially responsible for our church. We need to look at replacing the unit as it has so many positives to it. Hardly any up keep, marketability for the church in regards if we ever find ourselves needing a new replacement organist. Which I hope is not for a very long time. Cindy is amazing . The ability to have organ concerts at our church.

2. Having the new unit in the front of the church would be different and exciting and think everyone would enjoy seeing it. It is something that should be on "Display" to be proud of.

Thank you,
Helen

6. Cindy Piovarchy

I would recommend replacing the organ. The pipe organ only has 5 ranks and lacks the sounds of different ranks of pipes which would allow for more setting variations.

Locating the organ to the front of the church would help with communication, the ability to visualize the congregation during the offering and communion in an effort to avoid silent moments, and connect better with congregational singing. I would also keep the piano in the front for choir accompaniment.

Placement in the front will eliminate movement between the balcony and front of church which is currently a timing challenge.

Cindy